



Position Description

South Coast & Tablelands Region

Scouts Australia (NSW Branch)

Position title:	Region Commissioner STEM
Primary Purpose:	The Region Commissioner STEM is a volunteer role who has primary responsibility for the quality and delivery of the Science, Technology, Engineering and Mathematics (STEM) elements of the Youth Program across the Region.
Reports to:	Deputy Region Commissioner Youth Program
Directs Reports: (positions reporting to this role)	N/A
Tenure:	The appointment is for three years, with Adult Development Plans reviewed annually. Appointments are reviewed regularly (at least every 3 years) and can be extended at 3 yearly intervals, subject to appointment review outcomes.
Key stakeholders:	<ul style="list-style-type: none"> • Region Commissioner – Program Support (Joey Scouts) • Region Commissioner – Program Support (Cub Scouts) • Region Commissioner – Program Support (Scouts) • Region Commissioner – Program Support (Venturer Scouts) • Region Commissioner – Program Support (Rover Scouts) • Region Youth Commissioner • Deputy Region Commissioners • Region Office Manager

Position Responsibilities:

The Region Commissioner STEM has responsibility for the planning, organisation and resources which support the STEM elements of the Youth Program, including:

- Science, Technology, Engineering and Mathematics (STEM)
- Amateur Radio
- Biology
- Biotechnology
- Chemistry
- Coding
- Digital Innovation
- Ecology
- Electronics
- Geology
- Internet of Things (IoT)
- Physics
- Research & Development (R&D)
- Robotics
- Sociology

The Region Commissioner STEM also has responsibility for:

- Management of the Region STEM Centre, including storage, maintenance and logistics of all STEM equipment and resources.
- A good working relationship with community stakeholders and event organisers involved in STEM activities, such as LEGO Robotics, etc.
- Advising the Deputy Region Commissioner Youth Program of any risks or issues that may threaten the successful delivery of any STEM programs or events within the Region.
- Develop an Adult Development Plan (ADP) and review it on an annual basis, in conjunction with the Deputy Region Commissioner Youth Program.
- Encourage youth leadership and engagement in decision making, particularly with regards to the program experience for STEM.
- Measure the STEM Youth Program Experience via feedback from event participants, Region Youth Councils, District Youth Councils, etc.
- Promote youth health, safety, diversity and inclusion throughout the Region.
- Provide regular communication and social media updates about STEM activities.

- Uphold the purpose, principles and values of Scouts Australia; adhere to the Adult Code of Conduct and Ethics; comply with all WOSM, National and State policies and behave in accordance with the Scout Promise and Law.
- Comply with all applicable legislative, regulatory and statutory obligations.
- Undertake other projects and responsibilities as negotiated with the Deputy Region Commissioner Youth Program.

Qualifications, Skills and Experience:

- A strong understanding and commitment to the Aims and Principles of Scouting.
- Knowledge of the Youth Program.
- Be prepared to complete a Leader of Adults Wood Badge within twelve months of appointment.
- Enthusiastic and able to motivate, inspire and lead others, both youth and adults.
- Ability to communicate with all levels in Scouting and the community, including strong interpersonal skills.
- A commitment to serving young people.
- Demonstrated organisational and administrative skills.
- Demonstrated ICT skills in relation to communication and data management.
- The ability to achieve results through collaboration, teamwork and accepting responsibility.
- The ability to work both independently and as a part of a team to achieve goals within set timeframes.
- Qualifications and/or experience in Science, Technology, Engineering and Mathematics (STEM) or related fields.

Meetings and Conferences:

Cadence:

- Region Commissioners Council
- Region Youth Program Team meetings
- Region Annual Report Presentations (AGM)

- ➔ Two weekends per year
- ➔ Monthly
- ➔ Annual

Note: Meetings are usually held face to face or via electronic means (eg: MS Teams, Skype or teleconference). Conferences such as the Region Commissioners Council are conducted over weekends and are either held at Mt Keira Scout Camp or another mutually agreed venue throughout the Region.

Authority and Agreement

Developed by:	Deputy Region Commissioner HR & Communications	17 July 2019
Approved by:	Region Commissioner, South Coast & Tablelands Region	17 July 2019
Agreed by:	Region Commissioner STEM	